Proceedings Template for PacSLRF 2016 – Chuo University, Japan

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Abstract

This is the layout specification and template definition for the PacSLRF 2016 Conference, which will be held at Chuo University, Japan, 9-11 September 2016. This template is paper size A4. The deadline for submission is November 30, 2016.

1. Introduction

This is the template. Please use this template to prepare your manuscript and save it as a PDF file for your submission. The maximum length of the manuscript is 6 pages for each oral presentation, and for each presenter at the colloquia.

This is the next paragraph. The indent must be ¼ inch, or 0.63 cm.

2. Page layout and style

Authors should observe the following rules for page layout.

Basic layout features

- Proceedings will be printed in A4 format. Authors must therefore submit their papers in A4 format.
- Two columns are used except for the title section and for large figures that may need a full page width.
- Left margin is 20 mm.
- Column width is 80 mm.
- Spacing between columns is 10 mm.
- Top margin is 25 mm (except for the first page which is 30 mm to the title top).
- Text height (without headers and footers) is maximum 235 mm.
- Headers and footers should be left empty (they will be added for printing).
- Check indentations and spacings.

2.1.1. Headings

Section headings are Times New Roman, font size 12 points and justified to the left edge with the first word capitalized and the rest of the heading in lower case. Sub-headings appear like major headings, except they are Times New Roman font size 10 points and start at the left margin in the column. Sub-sub-headings appear like sub-headings, except they are in italics and not boldface. See examples in this file. No more than 3 levels of headings should be used.

2.2. Text font

Times New Roman font is used for the main text. Font size in the main text must be 9 points, and in the References section 8 points. Other font types may be used if needed for special purposes. It is VERY IMPORTANT that while making the PDF file, you embed all used fonts!

2.3. Figures

All figures should be centered in the column (or page, if the figure spans both columns). Please do not use color in your figures. Figure captions should follow each figure and have the format given in Figure 1. Figures should be preferably line drawings. Graphics (i.e., illustrations, figures) must not use stipple fill patterns because they will not reproduce properly in Acrobat PDF. Figures which span 2 columns (i.e. occupy full page width) should be placed at the top or bottom of the page.
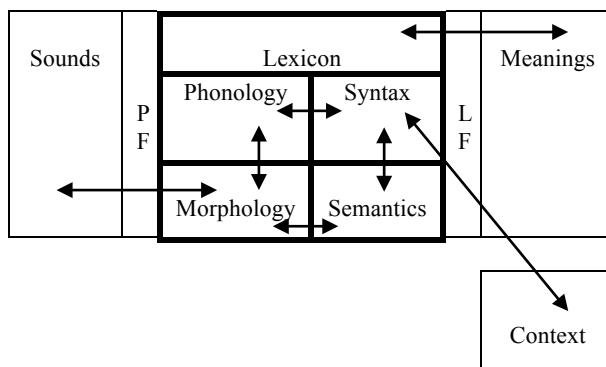

Figure 1: *This is an example of a figure*

2.4. Tables

Please do not use color in your tables. An example of a table is shown in Table 1. The caption text may be above or below the table.

Table 1. *This is an example of a table*

	L1-Japanese L2-English learners	
Proficiency levels (based on the Oxford Quick Placement Test 2001)	Upper intermediate	Advanced
number of participants	15	15
mean age	27 years	30 years
mean length of stay in the UK (months)	16.5	29

2.5. Hyperlinks

For technical reasons, the proceedings editor will strip all active links from the papers during processing. Hyperlinks can be included in your paper, if written in full, e.g., "http://www.j-sla.org/pacslrf". The link text must be all black. Please make sure that they present no problems in printing to paper.

2.6. Page Numbering

Page numbers will be added later to the document electronically. *Don't make any footers or headers*!

2.7. References

The reference format is APA.

2.8. Abstract

The total length of the abstract is limited to 100 words. Avoid non-ASCII characters or symbols as they may not display correctly in the abstract book.

2.9. Author affiliation

Please list country names as part of the affiliation for each country.

2.10. Submitted files

Authors are requested to submit PDF files of their manuscripts. You can use commercially available tools such as http://www.pdfforge.org/products/pdfcreator, for example. The PDF file should comply with the following requirements: (a) there must be no PASSWORD protection on the PDF file at all; (b) all fonts must be embedded; and (c) the file must be text searchable (do CTRL-F and try to find a common word such as 'the'). The proceedings editors will contact authors of non-complying files to obtain a replacement. In order not to endanger the timely preparation of the proceedings, papers for which a replacement is not provided promptly will be removed.

3. Discussion

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4. Conclusions

Authors must proofread their PDF file prior to submission to ensure it is correct. Please proofread the PDF file before it is submitted.

5. Acknowledgments

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6. References

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